

**WSC FOUNDATION  
BOARD OF DIRECTORS  
MINUTES OF A REGULAR MEETING  
Foundation Office  
March 20, 2018  
11:30 a.m.**

**Members Present:** Jory Meyer, Ward Koeser, Brandon Johnson, Myron Lee, Kim Hennessy, Larry Grondahl, and via phone: Rick Medalen

**Members Absent:** Dean Aafedt, Taylor Olson, Tammy Sogard and Nate Jepsen

**Others Present:** President, Dr. John Miller, Executive Director Terry Olson, Alumni and Athletic Development Director, Hunter Berg, Foundation Chief Financial Officer Laurie Furuseth, Office Manager, Kim Gratz

President Koeser called the meeting to order.

**Old Business:**

A. Director Koeser called for a motion to approve the Consent Agenda of:

1. Regular meeting minutes dated February 13, 2018
2. Bank Transaction report
3. Profit and Loss Statements
4. Statement of Cash Flow
5. Gaming Report

Motion by Director Meyer to approve consent agenda, seconded by Director Lee. Motion carried.

**Updates:**

A. WSC Update: Dr. Miller updated the Board on:

- Foundation/WSC Agreement – The verbiage in the present agreement was amended to meet with the Foundation’s approval. It is ready to be signed by the Foundation’s Board President and by WSC’s President.
- Football – Discussion continues on this subject.
- Wrestling – Director Grondahl was approached on the idea of bring wrestling to the WSC campus. Discussion followed
- Marketing WSC – Discussion followed on ways to market WSC more effectively i.e. bus wraps, movie theaters etc. The Foundation would be open to helping if funds are needed for the marketing venture.
- Housing and Enrollment – Dr. Miller spoke on the numbers for this spring and fall.
- AAA Scholarships – The College has had a positive response for the Canadian scholarship and also from the Montana counties where the scholarship has been offered.
- Lee Lyon – Motion by Director Grondahl, seconded by Director Meyer to pay Mr. Lyon’s rent for the next three months while he seeks cancer treatment. Mr. Lyon is a security officer at WSC. Motion carried.

B. Alumni and Athletic Development: Hunter Berg reported:

- Casino Night – This is set for April 20, 2018 which involves the truck raffle. The pickup is being displayed at various businesses in the community.
- Request - For \$50,000.00 earmarked for Athletic Development at the Foundation be transferred to WSC. This is for the new digital scorer’s table.
- Request - For the funds raised for Athletic Development in the amount of \$8,500.00 now being held at the Foundation be transferred to the Teton Booster Club.  
Motion by Director Lee, seconded by Director Grondahl to grant the requests to transfer the \$50,000.00 to WSC and the \$8,500.00 to the Teton Booster Club. Motion carried.
- Graduation Lunch – Hunter informed the Board the Alumni Association is planning to sponsor a lunch following graduation this spring.
- Gonzaga Intern – Requested permission to hire an intern for the summer to help out with various events over the summer. Would have other duties. Hunter Berg asked if the

Foundation would cover the cost of the intern's salary. Motion by Director Johnson, seconded by Director Medalen to cover the intern's salary over the summer. Motion carried.

- C. **Frontier Hall:** Director Olson gave an update on how suite sales are progressing. He has a commitment from NCC Ray with hopes of getting another cooperative to share in the cost of that suite. He also has a number of other potential suite donors.
- D. **Bus Sale:** Executive Director Olson updated the Board of the different scenarios for a bus at WSC.
- E. **Investment Committee:** Director Grondahl updated the Board on the meeting of the Investment Committee held just prior to the Board meeting.
- F. **Indigo Sign** – This will move forward but not until spring.
- G. **Arizona Trip** – Executive Director updated the Board on how the trip went. Positive comments from attendees. Agreed this needs to continue as annual event and will look for ways to improve.
- H. **Apartment Complex** – Executive Director has been in contact with Scott Olson, owner of the property. The Apartment Committee (Director Olson, Director Aafedt, Director Jepsen and Director Medalen) will schedule a time to tour the property and report back to the Board.

#### New Business:

- A. **Alphabet Academy** –
  - Executive Director Olson asked for a motion to reduce their rent from \$2,000.00 per month to \$1,800.00 per month beginning 7/1/18 in exchange that Alphabet Academy will be responsible for their own snow removal and lawn care. Motion by Director Johnson, seconded by Director Hennessey to reduce Alphabet Academy's rent by \$200.00/month beginning 7/1/18. Motion carried.
  - Maintenance and Repair – The present building that houses the daycare will need to have some repairs made in the future; therefore, a fund will be established to prepare for these improvements.
- B. **Links of North Dakota** – Motion by Director Grondahl, seconded by Directory Lee to continue with the Foundation's membership for 2018. Motion carried.
- C. **Personnel Evaluations** – The Foundation staff left the meeting as the Board discussed. Director Hennessey took minutes. Motion by Director Medalen, seconded by Director Lee to grant the following raise and time off recommendations of the Personnel Committee:
  - 3.00% raise for CFO, Laurie Furuseth, Athletic and Alumni Development Director, Hunter Berg and Office Manager, Kim Gratz effective July 1, 2018.
  - 1.50% raise for Executive Director Terry Olson, plus an additional two weeks to work remotely from the Foundation effective July 1, 2018.Motion carried.
- D. **DMV** – Executive Director Olson met with David Tuan of the City of Williston and Mayor Howard Klug to continue the discussion of the City taking over the DMV when the Foundation's commitment ends 10/1/18. For now the DMV will remain where it is now housed and the rent from the City will be \$40,000.00/year.

The next Board meeting is scheduled for April 17, 2018.

Motion to adjourn made by Director Lee seconded by Director Johnson. Motion carried.

Respectfully submitted,

Terry Olson  
Executive Director

TO/kjg

